



MÉMO Consult a document described in Calames



Calames is an application for describing the archival material and the manuscripts of the higher education network in France. Developed by the Abes, this application is not responsible for the described documents. Here are the instructions to access to the documents described in Calames.

Where are the libraries contact details in Calames ?

Did you find in Calames the description of a document or of a collection which may interest your research ? To consult this document or to access this collection, **you have to contact the library or the institution charged with its conservation.**

How to find the library's or institution's contact details : when you are on the webpage of the document's or collection's description in Calames :

The screenshot shows the Calames application interface. At the top, there is a header with the Calames logo and the text "Online catalogue of archives and manuscripts in French University and Research libraries". Below the header, there are two buttons: "New search" and "Change your search criteria". The main content area displays a document description for "Bibliothèque littéraire Jacques Doucet". The description includes the following information:

- Fonds spécifiques
- Fonds spécifiques-Auteurs
- JHD Fonds Marcel Jouhandeau
- Correspondance
- Correspondance reçue

The document title is "Lettre de Raymond Sempé à Marcel Jouhandeau". The description includes the following information:

- Shelf mark / reference : JHD C 5192
- Date : 10 septembre 1964
- Physical description : 1 f. .
- Description : Lettre autographe signée Don Marcel Jouhandeau
- Author : Sempé, Raymond (19...-19..)

On the right side, there is a sidebar with the following options:

- Results
- Back to the results
- [1 / 1]
- Tool box
- Print
- Display the URL
- Contact the institution (highlighted with a red box)
- Arborescent tree

- ❖ **Click on the first link appearing in red above the document's or collection's description (here circled in red).**

In this screenshot example, the link to click on to access the contact details of the library is « Bibliothèque littéraire Jacques Doucet » in red above the document's description.

- ❖ This link in red opens another webpage with the contact details of the library (here indicated by a red arrow) and with the conditions allowing access to the documents (here circled in green), as follows :

calames Online catalogue of archives and manuscripts in French University and Research libraries

[New search](#) [Change your search criteria](#)

Bibliothèque littéraire Jacques Doucet

Parent institution
Bibliothèque littéraire Jacques Doucet
8 place du Panthéon
75005 Paris
téléphone : 01 44 41 97 90
télécopie : 01 43 29 12 09
courriel : doucet@bjld.sorbonne.fr
[Accéder au site web de la BLJD](#)

Access Conditions : Communication sur place avec accord de l'auteur ou des ayants droit
Conditions of use : La reproduction des documents est soumise à l'autorisation de l'auteur ou des ayants droit
Information about processing : Pour nous signaler une erreur dans le catalogue, merci de nous écrire à cette adresse : Calames.Corrections@bjld.sorbonne.fr

Results

[Back to the results](#)

Tool box

[Print](#)

[Display the URL](#)

[Display the components](#)

[Contact the institution](#)

Arborescent tree

How to send an e-mail to a library from Calames ?

The toolbox (entitled « Boîte à outils ») on the right on the contact details webpage (see above on the second screenshot, circled in red) enables you to send directly an e-mail to the library or to the institution charged with the document's conservation. To send directly an e-mail :

- ❖ **Click on « Contacter l'établissement » to open a new e-mail in your default mailbox**
or
- ❖ If you can not open your default mailbox, click right on « **Contacter l'établissement** » **and then on « copy the e-mail address »** (in the language of your operating system) to copy the e-mail address of the library and to paste it as the recipient of a new e-mail in your mailbox.

Conditions of access and conditions of use

The specific conditions to access to the documents or collections described in Calames and to (re)use them could change from a library or an institution to another and from a document or a collection to another.

You have to contact a library or an institution to know under which conditions you could consult and (re)use the requested documents or collections.