

# **Exporting bibliographic records**

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# Chapitre 1. Introduction

This open-access functionality is intended to anyone who searches the Sudoc catalogue and wants to export bibliographic data. One can export either a single record at a time or a batch of up to 100 records.

Two formats are available:

- RIS acceptable to most reference management software
- BibTeX for creating bibliographies and inserting them in a LaTeX document

For both formats, to export and save data in a file, proceed in the same way.

Use the appropriate button

 Export RIS

or

 Export BibTeX

# Chapitre 2. Getting started

## 2.1. Single record export

From a list of results:

- click a link to select a record,
- click  from the « Services » frame on the left-hand side of the

screen

- click  or 

A dialog box appears where you can choose to open the file or save it.

Select « Save file » and name it.

For the RIS format the file MUST BE SAVED as “.ris “

For the BIBTEX format the file MUST BE SAVED as “.bib “

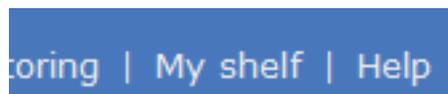
To display the file on screen it is recommended to use one of the followings: Notepad++, Notepad or WordPad.

## 2.2. Batch export

There are two ways of exporting a batch of records either from « My shelf » or from a list of results following a search.

### 2.2.1. From « My shelf »

- click « My shelf » from the toolbar menu



- click  from the « Services » frame on the left-hand side of the

screen

- click  or 

- save the file as explained for the « Single record export ».

## **2.2.2. From a list of results**

Proceed in the same way as « Single record export ».